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August 18, 2017

Commissioner Todd Doncavage
Bureau of Mediation Services
1380 Energy Lane, Suite Two
St. Paul, MN 55108

VIA U.S. MAIL AND EMAIL (todd.doncavage@state.mn.us)

Re: MGDPA Request

Dear Commissioner Doncavage:

On behalf of University of Minnesota Faculty Excellence (“UMN FE”), I am writing to request the following pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.01, *et seq.*:

1. Inspect all data that is public that does not identify individuals or individual’s data;
2. Produce all documents, policies, procedures or written materials, including training materials, relating to or regarding the process by which the Bureau of Mediation Services (“BMS”) conducts unit determination processes;
3. Produce all documents, policies, procedures or written materials, including training materials, relating to or regarding the process by which the BMS conducts elections to resolve questions of representation;
4. Produce all documents, policies, procedures or written materials, including training materials, relating to or regarding the process by which the BMS identifies the type, number and validity of authorization signatures submitted in support of a Petition for Determination of Appropriate Unit and Certification of Exclusive Representative and/or Petition for Representation Election; and
5. Produce any and all documents, including email correspondence, that in any way identifies, discusses or references the University of Minnesota Faculty Excellence or UMN FE except to the extent that such documents constitute “confidential data on individuals” as defined by Minn. Stat. § 13.02.

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These requests are for inspection and copies of government data classified by Minnesota statute as public. *See* Minn. Stat. § 13.03, subd. 1, 3(c).

Yours very truly,

ROE LAW GROUP, PLLC

/s/ Jessica L. Roe

Jessica L. Roe

cc: Jill Kielblock, Mediation/Hearing Officer (via email)
Shelley Carthen Watson, Senior Associate General Counsel (via email)
Karen Schanfield, Esq. (via email)
Brendan Cummins, Esq. (via email)